

The Branch School  
 1424 Sherwood Forest  
 Houston, TX 77043  
 713-465-0288 / 713-465-0337 fax

## TEACHER RECOMMENDATION FORM

### Candidate for Preschool



**Name of Student** \_\_\_\_\_

**Parent or Guardian**

Please write your child's name in the space above and sign the following before giving this to your child's teacher.

*"I understand and agree that the information contained on this Teacher Recommendation Form is confidential. It will be used only in the selection of candidates and will not become part of the candidate's permanent file. I also agree that this completed form will not be available to candidates, parents, or anyone else outside of the school office, and I waive any right that I may have to see it."*

\_\_\_\_\_  
 Signature of Parent or Guardian

\_\_\_\_\_  
 Date

**Teacher**

Please complete this form and include your comments; then return it in the enclosed envelope by February 15<sup>th</sup>. The student's application cannot be processed until this form is received in the School office. In order to give you time to get to know the applicant better, we ask that you not complete this form before December 1<sup>st</sup>. As a current teacher, please evaluate the candidate based on your direct knowledge of him or her, keeping in mind that the applicant should be evaluated according to others of the same chronological age. The Branch School thanks you for your interest, cooperation, and honesty. Your comments will be held in strictest confidence. Upon parental request, this form may be shared with other schools' admission offices.

How long have you known/taught the candidate? \_\_\_\_\_

<b>Pre-Academic Development</b>	<b>Usually</b>	<b>Frequently</b>	<b>Sometimes</b>	<b>Seldom</b>
Listens to and follows teacher=s directions				
Is attentive to group discussions/activities				
Demonstrates independence				
Perseveres in spite of difficulty				
Moves easily from one activity to another				
Demonstrates appropriate energy level				
<b>Social Skills</b>				
Responds positively to redirection				
Is comfortable in group play				
Expresses feelings using words as well as actions				
Shares well				
Takes turns				
Displays a positive attitude toward teacher				
Displays a positive attitude toward peers				
Exhibits positive feelings about self				

<b>Physical Development</b>	<b>Excellent</b>	<b>Good</b>	<b>Needs Improvement</b>
Gross motor coordination			
Speech/articulation			
Fine motor coordination			
General health			

**Circle the words that best describe this applicant:**

- |               |                    |                 |                  |
|---------------|--------------------|-----------------|------------------|
| Aggressive    | Easily discouraged | Mature          | Positive leader  |
| Anxious       | Follower           | Motivated       | Responsible      |
| Articulate    | Helpful            | Negative leader | Self-disciplined |
| Cheerful      | Honest             | Oppositional    | Shy              |
| Confident     | Immature           | Organized       | Social           |
| Conscientious | Irritable          | Over-protected  | Vivacious        |
| Disobedient   | Manipulative       | Perfectionist   | Well-liked       |
|               |                    |                 | Witty            |

If you have additional information that will be helpful in evaluating the candidate's application, please comment. Use another sheet of paper if necessary.

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**Check One:**

- Highly recommend    Recommend    Recommend with reservation    Do not recommend

(If this answer is "Do not recommend" or "Recommend with reservation," please explain.)

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I would ...  like to    be willing to ... discuss this applicant by phone.

Is there anything regarding the family that would be helpful for us to know?

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\_\_\_\_\_  
Signature of Teacher

\_\_\_\_\_  
Teacher Name (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of School

\_\_\_\_\_  
School Address

\_\_\_\_\_  
School Telephone

\_\_\_\_\_  
Teacher's Telephone

<b>Parental Involvement</b>	<b>Usually</b>	<b>Frequently</b>	<b>Sometimes</b>	<b>Seldom</b>
Participate in school activities				
Support school policies and procedures				

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Signature of Director/Principal

Date